

# Welcome to the ADRC Program Community Forum!

This guide will help you get started with the Community Forum, which is hosted on Discourse, a moderated forum tool.

#### Logging in to the Community Forum:

- Check your inbox for an invitation email from Discourse and click the provided link to join.
- Already a member of NACC's Community Forum? Log in to your account: https://discourse.naccdata.org/

#### Navigating the Forum:

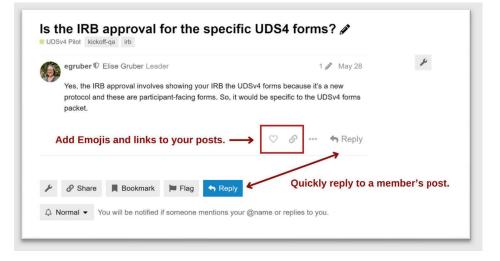
• **Homepage:** Displays a list of topics (also known as posts). You can filter these by category, tag, or activity level.

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Topics					
My Posts				×	
Review	Welcome to the Community			2	
Admin	Forum!	forum	provide	•	
Groups	Here are some ways to get up to speed. started	guidelines	feedback	get help	
FAQ					
About					
Users					
More	categories  tags  Latest New (2) Hot Categories			+ New To	
Categories	žΞ Topic		Replies	Views Activi	
General •	E Dresedure for when NACC REDCon Admin is 000				
Site Feedback	Procedure for when NACC REDCap Admin is OOO A REDCap Internal redcap				
Staff	I will typically give you all a heads up a few days before I am going to be out of		1	2 16d	
All categories	office. During the time leading up to my absence: Consider if there is anything I can do in advance of my absence to help you (e.g. cre read more				
Tags	SHARED RESOURCES: UDSv4 Calculated Fields			0	
naccid	General udsv4		0	2 19h	
udsv4 •					

- **Categories and Tags:** Use the left-hand navigation menu to explore specific subjects or themes.
  - NACC has created categories for: ADRC Cores, ADRC Collaborative Projects, Pilot Tests, and ADRC Meetings.
  - To request a new category, please contact NACC.
- Video Tutorial: Introduction to the ADRC Program Community Forum



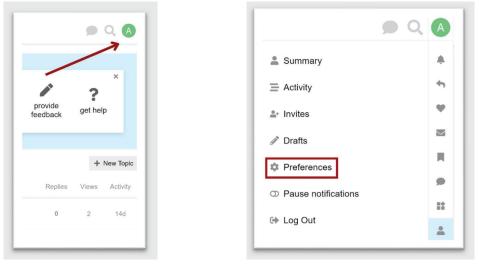
## Participating in Discussions:



- **Replying:** Use the Reply button to add your thoughts to a discussion. Replies can be linked to specific posts or standalone.
- Quoting: Highlight text and click 'Quote' to respond directly to specific points.
- Mentioning: Type @ followed by a username to notify other users.
- Use Emojis: Enhance your posts with emojis
- Links: Insert links to websites, documents, PDFs, and images

#### Update Your Profile and Manage Notifications and Settings: Important!

- Click your profile image in the upper right corner
- Click the profile icon at the bottom of the dropdown menu
- Select "Preferences"





### • Add Your Profile Information:

- Include your full name, title, role, and ADRC affiliation
- Upload a photo (optional)
- This helps other members find and reply to your posts.

Amy Young ♥		Message Message	🗩 Chat		🖋 Adn	nin 🛛 🛠	ୡ Expand	
Summary	∃ Activity	Notifications	Messages		≗+ Invites	Pret	Preferences	
Account	ity 💄 Profile 🔤 E	mails 🌲 Notifications	+ Tracking	a Users	□ Interface	≡ Navigation Men	u 🗩 Chat	
	add your name, ADRC role and affiliation	Set the frequency a type of notificatio you want to receiv	ns					

• **Notifications:** Adjust your Email and Notification settings to set the types of notifications you want to receive, including updates on replies, mentions, and other interactions, and how often you want to receive them.

#### **Community Forum Terms and Definitions**

- **Topic:** A Topic is a collection of messages organized into a meaningful conversation. Think of it as a thread on other forums, but here it's structured to keep discussions organized.
- **Post:** Each message within a topic is called a Post.
- **Tag:** Tags are keywords or phrases that help describe a topic and make it easier to find.

For more detailed information and instructions, please log in to the Community Forum and access the <u>Getting Started Guide</u>.

Video Tutorial: Learn how to participate and start new topics and discussions in the Forum!

#### We look forward to collaborating with you in the ADRC Program Community Forum!