



# EAC Meeting Guidelines

Krista L. Moulder, PhD

**KnightADRC** | WASHINGTON  
UNIVERSITY  
ST. LOUIS  
*Alzheimer's Disease Research Center*

# EAC Guidelines Committee

- Ad hoc committee formed by Nina and Cerise in Fall, 2017

- Members:

John C. Morris (Chair; Washington Univ)

Bradley Boeve (Mayo-Rochester)

Cynthia Carlsson (Univ Wisconsin)

Cerise Elliott (NIA)

Angela Jefferson (Vanderbilt Univ)

Walter Kukull (NACC)

Jennifer Manly (Columbia Univ)

Thomas Montine (Stanford Univ)

Gil Rabinovici (UCSF)

Andrew Saykin (Indiana Univ)

Nina Silverberg (NIA)

Mary Sundsmo (UCSD)

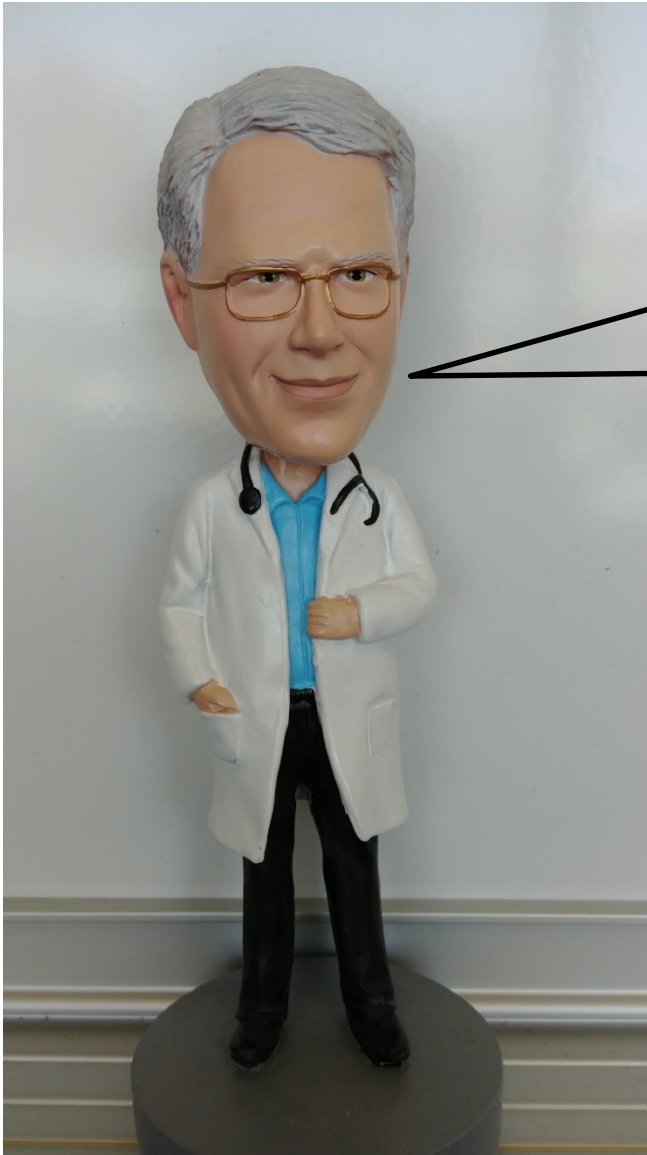
Sharon Xie (Univ Penn)



"I'm an optimist...

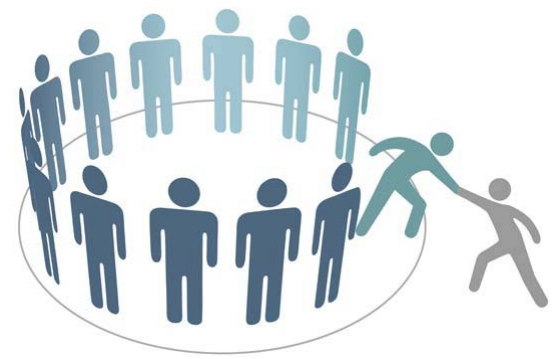
... but I worry a lot."

— Madeleine Albright



Of note, the  
Committee's  
recommendations  
are meant to be  
just that -  
recommendations

# EAC Membership



- Need the expertise to evaluate your ADC
- Chair = Leader in ADRD research
- Mandated Cores (Admin, Clinical, Biostats, Neuropath, ORE/REC)
- What other science does your ADC have?
  - Opportunity for ad hoc members
  - Solicit ideas from your investigators, NIA
- Invite Nina and Cerise (in-person or by phone)

# Provide Material in Advance

- Agenda
  - Minutes from last meeting → have you addressed concerns?
  - Last progress report (B2 Accomplishments)
  - Questions to be discussed
  - Summary statement (if recent)
- 
- Directions to hotel and dinner plans
  - Your/Director's cell phone #s

**SPECIAL DELIVERY**

# EAC Meeting Content

- 1) Progress toward stated goals (overall and per component)
- 2) Address current issues/questions
  - What problems would benefit from outside advice?
  - EDC, assessing participant burden, CSF assays
- 3) Propose current and future plans
  - General progress
  - Renewal plans

# How to Define Progress?

- No single method
- But! Developing a set of metrics will help the EAC evaluate your ADC, speed the EAC meeting, and make things easier for you in future years → tables
  - Number and types of resource requests
  - Pilot productivity
  - Overall ADC productivity
  - Clinical Core demographics and diagnoses
  - Autopsy rate (autopsies/deaths)
  - Autopsy clincopathological correlation
  - Participant procedure completion rate
  - ORE Core and REC effectiveness



# Progress - Other Aspects

Should  
new  
faculty  
present?

How do data flow  
and get used?

The  
Clinical  
Core is the  
nidus of an  
ADC.

What  
methodological  
research are Cores  
doing?

How are URGs  
recruited and  
retained?

# Nuggets from Buckles 2016

- EAC visits provide the opportunity to take stock
- Can be used to send a message to your institution or grant reviewers
  - With NIA/EAC chair approval, can skip a year (start/end of cycle)
  - Dinner allows time to mingle with EAC members or discuss sensitive topics
  - Check out the checklist!



# Be a Good Host

- Keep the meeting running on-time
- Allow time for questions/discussion
- Take care of all of the details for your EAC members